- 1. **Zoom-in-and-Out**. The zoom and pan control in the upper left corner of the map is the same as that applied in Google Maps. The current zoom level is denoted by the indicator's location (small rectangular bar in the slider). Move the indicator up to zoom in with your mouse. Move the indicator down with your mouse to zoom out.
- 2. Change from map to satellite view. Use the control in the upper right corner and make your selection. When initialized, the map will display in Map, Satellite or Hybrid view.
- 3. Find an Address. To locate an address, replace the address displayed at the bottom of the map with your desired address. Use the same format (street, city, state) as shown in the box '201 East 12th Street, Durango, CO. You must enter the city and state. Once you have entered the address, press 'Search' and the map will zoom to your selected location. (If not, please check spelling and numbers.) An Info Box will appear containing location information. If you want to see the school attendance area information for your location, left click on the area where your address is located and the school information will be displayed in an Info Box.
- 4. **Get school information.** Left click on any colored polygon, and an Info Box will be displayed showing all 3 levels of schools with additional information about each school.
- 5. **School information.** Left click on a school icon to get additional information on that school.
- 6. **To find school attendance areas**. Click on a rectangular box in the legend area and the map will zoom into the attendance area selected.
- 7. **Zoom to District.** Click on the 'Zoom to Entire District' rectangular box and the map will zoom out to display the entire district.
- 8. **Turn Attendance Areas On/Off.** By left clicking the 'Turn Attendance Areas On/Off' button, the attendance area layer is turned on or off.

For additional help, e-mail questions to: <u>David.Porter@strategicwest.com</u>